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| QUALITY MANAGEMENT SYSTEM 1  **OITP/OIPP Assessment Form** | | |
| Name : | Admin No : | Module Code : |

|  |  |
| --- | --- |
| ***Assessment Component*** | Assessment Criteria |
| Workplace | Refer to Workplace Assessment Rubrics |
| Log & Reflections | Refer to Log & Reflections Assessment Rubrics |
| Report | Refer to Report Assessment Rubrics |
| Presentation | Refer to Presentation Assessment Rubrics |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | OITP/OIPP Assessment | | | | Overall Score |
| Workplace | Log & Reflections | Report | Presentation |  |
| 40% of overall\* | 20% of overall | 20% of overall | 20% of overall | 100% |
| Marks | /40 | /20 | /20 | /20 | /100 |
| Staff signature | School Internship Mentor (SIM) | | | \*\*Assessor | SIM |
| Staff name |  | | |  |  |
| Date |  | | |  |  |

Note: The students are to be assessed individually in each of the components.

\* Grey out boxes are scores by the Overseas Internship Mentor (OIM)

\*\* Assessment Panel appointed by CM on semester basis (minimum 2 members, including Module Coordinator)

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| If the student’s performance is deemed unsatisfactory, recommend and implement corrective action by School Internship Mentor.   |  | | --- | |  | |  | |  | |  | |  | |

OITP : Overseas Internship Programme

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Name & Signature of Group/Centre Mgr

OIPP : Overseas Institutional Placement Programme

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| --- | --- | --- | --- | --- | --- |
| Mark’s range | 0-25 | 26-49 | 50-64 | 65-79 | 80-100 |
| Rubrics – Level of achievement | Below Expectation (1) | Approaching Expectation (2) | Satisfactory (3) | Good (4) | Excellent (5) |